

**Table 3: EASA Examination Registration Flow**

Version: 17th September 2025

		<b>Internal Candidate</b>	<b>External Candidate</b>
Registration process	1-Required documents	<ol style="list-style-type: none"> <li>1. Registration form (download at <a href="https://miat.unikl.edu.my/home/aec-2/">https://miat.unikl.edu.my/home/aec-2/</a>)</li> <li>2. For local candidate: NRIC (MyKad); For International candidates: Passport</li> <li>3. Previous failed result slip (for repeat paper)</li> </ol>	<ol style="list-style-type: none"> <li>1. Registration form (download at <a href="https://miat.unikl.edu.my/home/aec-2/">https://miat.unikl.edu.my/home/aec-2/</a>)</li> <li>2. For local candidate: NRIC (MyKad);</li> <li>3. For International candidates: Passport</li> <li>4. Previous failed result slip (for repeat paper)</li> </ol>
	3- Booking and Payment	<ol style="list-style-type: none"> <li>a) Make the exam booking at <a href="https://miat.unikl.edu.my/home/aec-2/">https://miat.unikl.edu.my/home/aec-2/</a> (google form)</li> <li>b) Once you receive the "confirmation booking" status, proceed with payment.</li> <li>c) Get the official receipt from the Finance unit (bring a copy of the registration form)</li> </ol>	
		<ol style="list-style-type: none"> <li>d) Submit the registration form and required documents, including the official payment receipt to <a href="mailto:easa.examregistration@unikl.edu.my">easa.examregistration@unikl.edu.my</a></li> </ol>	
	4-Confirmation	<ol style="list-style-type: none"> <li>a) Received successful registration notification from Approved Examination Centre (AEC)</li> </ol>	
<ol style="list-style-type: none"> <li>b) if you do not receive any notification after submitting all the documents, please email <a href="mailto:easa.examregistration@unikl.edu.my">easa.examregistration@unikl.edu.my</a></li> </ol>			
Fee per exam paper	<p>Please refer to the table of professional examination fees and charges. You may request this by emailing to <a href="mailto:easa.examregistration@unikl.edu.my">easa.examregistration@unikl.edu.my</a></p>		
Examination schedule	<p><a href="https://miat.unikl.edu.my/home/aec-2">https://miat.unikl.edu.my/home/aec-2</a></p>		
Registration period	<p>Make sure to submit all registration documents within the registration period only! Refer to <a href="https://miat.unikl.edu.my/home/aec-2">https://miat.unikl.edu.my/home/aec-2</a> for the registration period for each examination</p>		
Examination venue	<p>Please be alert on the examination venue, whether in the UniKL MIAT Subang campus or the UniKL MIAT Sepang campus</p>		